



Canadian Institute
of Management
Maritime
Chapter

Institut Canadien
de Gestion
Section *des*
provinces maritimes



- ❖ Professional
- ❖ Manager
- ❖ Recognition
- ❖ Advancement

Business Administration Students

Making CIM work for you

Connecting your career to the Management Resources you need



Eastern College Business Administration Students

Congratulations on choosing Eastern College for your educational journey to a new and exciting career. The Canadian Institute of Management would like to introduce a special opportunity made specifically for Eastern College students that allows you to work simultaneously towards the professional C.I.M. designation.

The Canadian Institute of Management Maritime Chapter

The Canadian Institute of Management (CIM) is Canada's nationally recognized professional management organization with over 3,000 members. The CIM was formed to help the development of existing managers and to develop aspiring new managers. More information on the CIM can be found on the national website: <http://www.CIM.ca> and the CIM Maritime website: www.MaritimeCIM.com

How the Eastern College-CIM Partnership can benefit you

- ❖ **Earn Two credentials at once;** while working toward your Eastern College **Business Administration Diploma** you can complete five of the required courses for the **CIM Certificate in Supervisory Management**. Having both credentials can give you a competitive advantage in the career marketplace.

Membership in CIM for the reduced Campus Member Rate

- ❖ Nova Scotia Campus per program year: \$110.00 + \$16.50 (HST) = \$126.50
- ❖ Prince Edward Island Campus per program year: \$110.00 + \$15.40 (HST) = \$125.40
- ❖ New Brunswick & Newfoundland Campus per program year: \$110.00 + \$14.30 (HST) = \$124.30

Portfolio Ready Documentation

- ❖ The CIM Certificates look great in a portfolio and are an excellent exhibit for graduates.

Easy membership

- ❖ Becoming a member is painless because the application process is streamlined.
- ❖ As an Eastern College student you become a member, then work towards the Diploma by completing the required courses.

Elimination of Course Transfer Credit Assessment Fees

- ❖ For courses taken while not a CIM Member there is a course transfer credit assessment fee of \$50.00 + HST per course. However, if you become CIM a member under the Eastern College-CIM partnership, your official Eastern College transcript allows you to get direct CIM credit for your completed Eastern College courses. Doing the math on five courses shows a major saving here.

Networking, Volunteering and Professional Development Opportunities

- ❖ Students often get opportunities to network with business professionals at social events or at Chapter meetings.
- ❖ Eastern College graduates may become members of the Board of Directors for the Maritime Chapter and have an opportunity to contribute to their own professional association – continuing their educational path.
- ❖ Professional development events are held based on membership needs and provide an opportunity to enhance valuable skills.

Subscription to *Canadian Manager Magazine*

- ❖ The Canadian Manager is a magazine exclusively for CIM members. Not only do you get an opportunity to read the many articles about the management profession, you also have an opportunity to contribute articles to the magazine.



Certificate in Supervisory Management (CSM)

The five courses required for the CSM Diploma can be completed as part of the Business Administration Diploma program. The CSM Certificate outlined below requires the successful completion of these five Eastern College courses:

CSM Required Courses:

1. Writing for Comprehension
2. Image Development
3. Business Law

CSM Electives (require two):

- ❖ Human Resources
- ❖ Marketing
- ❖ Economics

How to Become a CIM Member:

A Campus Member is a student enrolled in an Eastern College Business Administration Program.:

- ✓ Complete the attached “**CIM Membership for Eastern College Full Time Campus Member Application Form.**”
- ✓ Attach a check or money order for the \$110.00 + HST = \$126.50 NS / \$125.40 PE / \$124.30 NB & NL membership fee. Make the payment out to “**The Canadian Institute of Management**”.
- ✓ If you have completed courses within the last ten years that may be equivalent to any of the current required courses for the certificate in management program please provide an official transcript.

Mail these to:

**Maritime Chapter
Canadian Institute of Management
60 Kata Court, Hammonds Plains, NS, B3Z 1N8**



How to get your Certification

Certificate in Supervisory Management

When you have completed the required five courses send your transcript and CSM request to the Maritime Chapter address:

Maritime Chapter
Canadian Institute of Management
60 Kata Court, Hammonds Plains, NS, B3Z 1N8

How to Maintain Membership with CIM

When at Eastern College you are considered a Campus Member. When you graduate, you will be classified as a *Regular Member*. Maintaining your membership by paying annual dues as a Regular Member ensures the continuity of your membership and assists you in working towards a Certification in Management (C.I.M.) designation. Often, employers will assist or pay for this because of the professional benefits it can bring to the organization.

At the Maritime Chapter, we are looking forward to sharing the journey of professional development with you and being CIM members together.

Contact Information:

Maritime CIM Chapter
902.221.2374 info@MaritimeCIM.com



Canadian Institute of Management / Eastern College Campus Member Application Form

A Campus Member is a Full Time Student who is currently enrolled in a Business Program at a CIM recognized post-secondary institution.

Name: _____

Address: _____ City/Town: _____

Province: _____ Postal Code: _____

Telephone: Day: _____ Evening: _____

Email: _____

Eastern College Campus: _____

Enrolment Start Date: ____/____/____ Program End Date: ____/____/____
DD MM YY DD MM YY

Program: _____ Concentration (if applicable): _____

Business Courses taken at other post-secondary institutions (Please attach transcripts.):

Campus Membership Fees: \$110.00 + Applicable HST = \$126.50 NS / \$125.40 PE / \$124.30 NB & NL per year.
(Includes recognition of courses taken during that year and saves \$100.00 + HST per course transfer fee).

Please make check or money order payable to the Canadian Institute of Management

Signature

Date

Please send application with transcripts and membership fee to:
Maritime Chapter / Canadian Institute of Management
60 Kata Court
Hammonds Plains, NS B3Z 1N8